

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
BOARD MEETING**

Patrick Barrie Room

3005 Boardwalk Dr., Ste. 200, Ann Arbor, MI

Wednesday, October 9, 2024, 6:00 PM

To join by telephone:

1-616-272-5542

Phone conference ID: 432 410 964#

To join by computer:

[Click here to join the meeting](#)

Meeting ID: 270 663 910 263, Passcode: SkJqHU

Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 9-11-2024 Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Audience Participation (3 minutes per participant)	
VI. Old Business	30 min
a. Information: FY2024 Finance Report through August 31, 2024 {Att. #2}	
b. Information: FY2018-2019 Deficit Update {Att. #2}	
VII. New Business	45 min
a. Board Action: FY2024 Q3-4 Provider Stabilization Funding {Att. #3}	
b. Board Action: Proclamations for Jane (10yr), Teresa (10yr) & Alyssa (5yr) {Att. #4-6}	
c. Board Action: Contracts {Att. #7}	
d. Board Information: FY2024 Strategic Plan Metrics Update {Att. #8}	
VIII. Reports to the CMHPSM Board	15 min
a. Information: SUD Oversight Policy Board {Att. #9}	
b. Information: CEO Report to the Board {Att. #10}	
IX. Adjournment	

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
September 11, 2024**

Members Present for In-Person Quorum: Judy Ackley, Patrick Bridge, Rebecca Curley, LaMar Frederick, Bob King, Molly Welch Marahar, Rebecca Pasko, Mary Pizzimenti, Mary Serio, Holly Terrill,

Members Not Present For In-Person Quorum: Alfreda Rooks, Annie Somerville (phone), Ralph Tillotson

Staff Present: Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Lisa Graham, Trish Cortes, CJ Witherow, Michelle Sucharski, Connie Conklin, Kathryn Szewczuk

Guests Present:

- I. Call to Order
Meeting called to order at 6:01 p.m. by Board Chair Bob King.
- II. Roll Call
 - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented
**Motion by M. Welch Marahar, supported by M. Serio, to approve the agenda
Motion passed**
- IV. Consideration to Approve the Minutes of the August 14, 2024 Meeting and Waive the Reading Thereof
**Motion by R. Pasko, supported by M. Welch Marahar, to approve the minutes of the 08/14/2024 meeting and waive the reading thereof
Motion passed**
- V. Audience Participation
None
- VI. Old Business
 - a. Information: FY2024 Finance Report through July 31, 2024
 - M. Berg presented. Discussion followed.
 - b. Information: Board Conflict of Interest Forms
 - Almost all board members have completed their conflict of interest forms. S. Weary will follow up with the last board member.
- VII. New Business
 - a. Board Action: FY2025 Annual Budget
 - J. Colaianne presented.
 - The Board discussed different options for the cost of living adjustment (COLA), above the proposed 3%, including a higher COLA for the lowest tier on the pay scale.
Motion by L. Frederick, supported by R. Pasko, adopt the proposed FY2025 annual budget, to include the updated cost of living adjustments of 6% for Tier A positions,

CMHPSM Mission Statement

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and 5% for Tiers B - E positions, as well as the 2% retirement employer match increase

Motion passed

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, L. Frederick, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, M. Serio, H. Terrill

No:

Not present for in-person vote: A. Rooks, A. Somerville, R. Tillotson

- b. Board Action: Authorization for CEO to Execute FY2025 Contracts
Motion by M. Serio, supported by M. Pizzimenti, to authorize the CMHPSM CEO to sign the FY2025 contracts as presented
Motion passed
- c. Board Action: Authorization for CEO to Execute FY2025 MDHHS/PIHP Contract
Motion by L. Frederick, supported by R. Curley, to authorize the CMHPSM CEO to strike three proposed clauses from the FY2025 MDHHS/PIHP prior to partially executing on behalf of the CMHPSM
Motion passed
- J. Colaianne will send the the finalized draft with the struck changes to the Board.
- d. Board Action: September 2025 Regional Board Meeting Potential Reschedule
Motion by R. Curley, supported by R. Pasko, to approve the revised FY2025 Regional Board meeting schedule which moves the September 10, 2025 meeting to September 17, 2025
Motion passed
- The changed meeting date will allow for more budget preparation time to account for MDHHS capitation rate information delays.
- e. Board Action: SUS Program Coordinator Position Reclassification
Motion by M. Pizzimenti, supported by R. Pasko, to approve the reclassification of positions #G123 and G124 Grant Coordinator (Tier B) to Program Coordinator (Tier C) effective September 30, 2024
Motion passed
- f. Board Action: Financial Stability & Risk Reserve Management Policy
Motion by M. Serios, supported by H. Terrill, to approve the updated Financial Stability & Risk Reserve Management Board Governance Policy
Motion passed
- The policy typographical error will be corrected in the finalized version.
- g. Board Action: FY2025 Employee Handbook
Motion by L. Frederick, supported by M. Serio, to approved the CMHPSM employee handbook with the included revisions
Motion passed
- h. Board Action: Board Office Election Chair or Committee Appointment
Motion by R. Curley, supported by M. Pizzimenti, to install the current slate of Board officers for FY2025
Motion passed
FY2025 CMHPSM Regional Board Officers:

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Chair: Bob King
Vice-Chair: Judy Ackley
Secretary: Rebecca Pasko

VIII. Reports to the CMHPSM Board

a. Information: SUD Oversight Policy Board (OPB)

- The OPB's focus at its August meeting was the FY2025 PA2 funding recommendations to the Regional Board.

b. Information: CEO Report to the Board

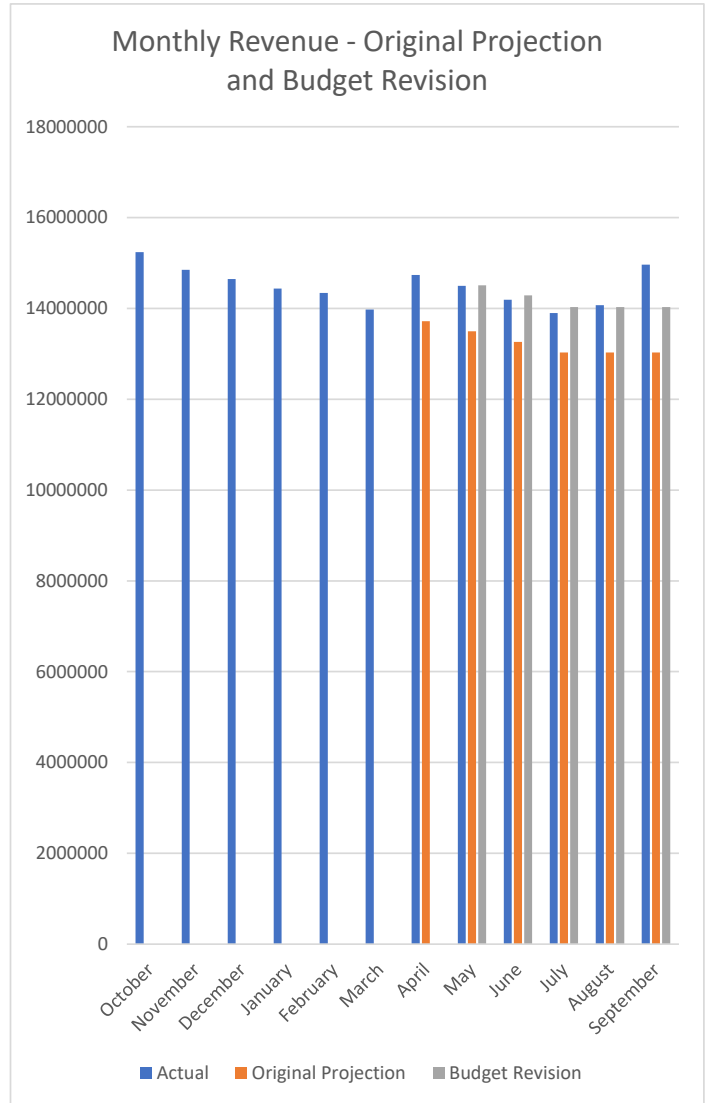
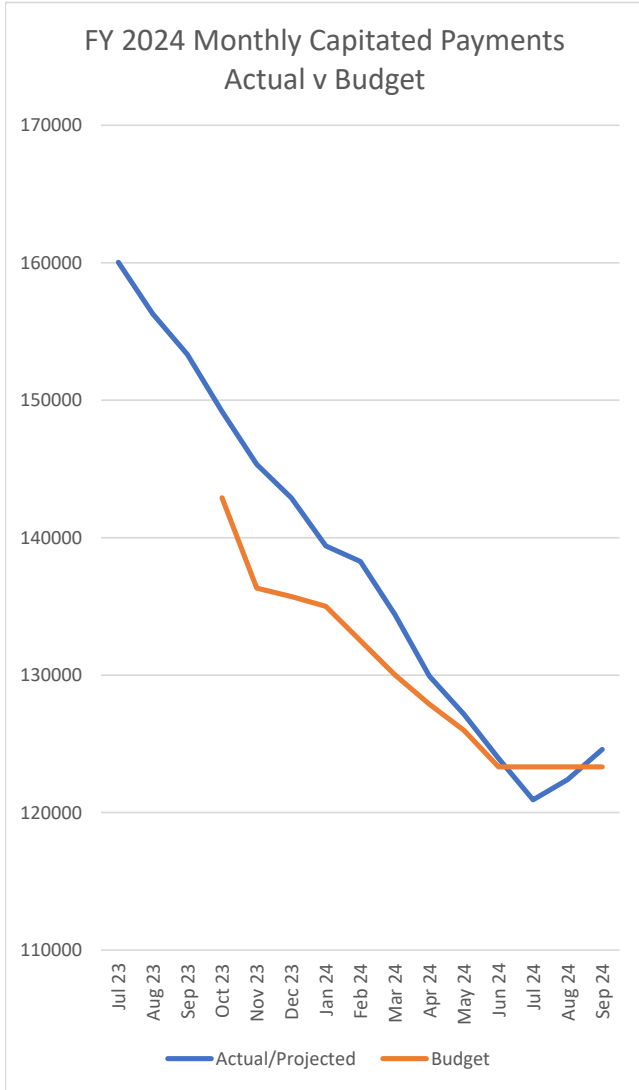
- There was an all-staff retreat on August 26, 2024, which focused on the organization's mission, vision and values, and a potential rebrand for the organization.
- Katie Rasmussen joined the organization in August as the new Compliance Manager.
- J. Colaianne's written report includes additional updates from staff, regional and state levels. Please see the report in the board packet for details.

IX. Adjournment

**Motion by M. Serio, supported by M. Pizzimenti, to adjourn the meeting
Motion passed**

- The meeting was adjourned at 7:27 p.m.

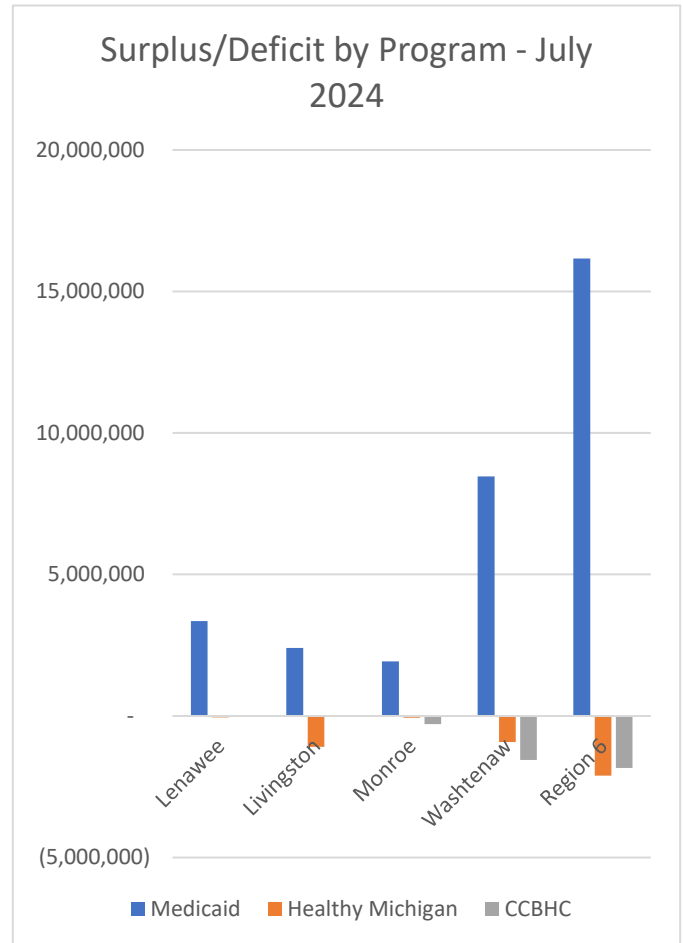
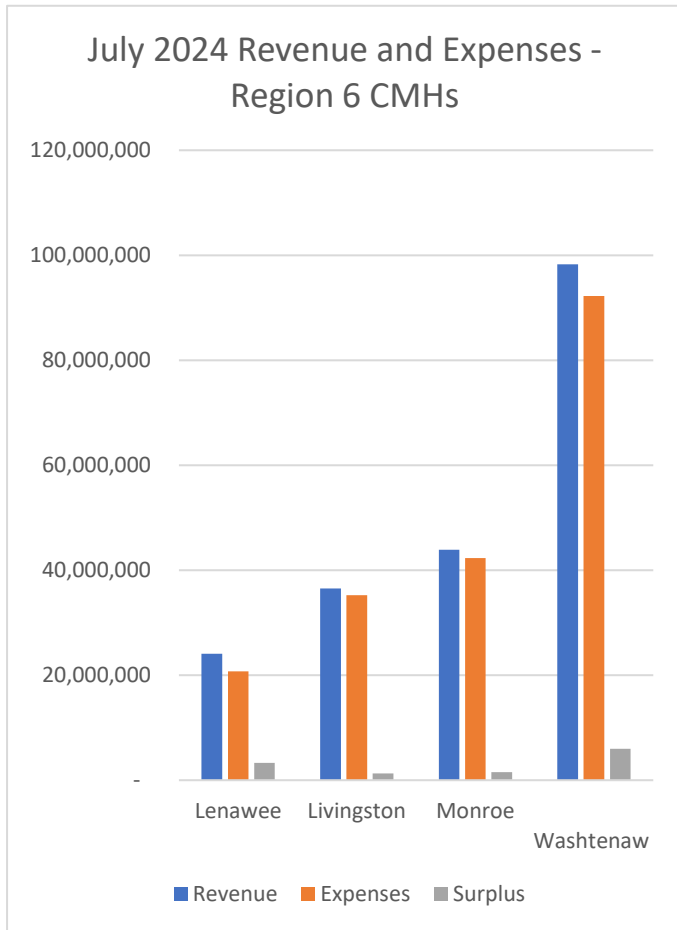
Rebecca Pasko, CMHPSM Board Secretary



Operating Activities	Budget R1 FY 2024	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected to Budget
MH Medicaid Revenue	253,779,643	237,247,415	237,987,330	739,915	0	253,779,643	-
MH Medicaid Expenses	250,021,112	232,881,656	233,411,044	(529,389)	-0.2%	250,264,678	243,566
MH Medicaid Net	3,758,531	4,365,760	4,576,286	210,527	4.8%	3,514,965	(243,566)
SUD/Grants Revenue	23,570,266	21,101,494	23,186,950	2,085,456	9.9%	26,907,654	3,337,388
SUD/Grants Expenses	22,005,574	20,132,420	22,084,886	1,952,466	-9.7%	25,888,283	3,882,709
SUD/Grants Net	1,564,692	969,074	1,102,064	132,990	-13.7%	1,019,371	(545,321)
PIHP							
PIHP Revenue	2,049,180	1,891,680	1,939,510	47,830	2.5%	2,079,745	30,565
PIHP Expenses	3,185,842	2,875,867	2,518,574	(357,293)	12.4%	3,185,842	-
PIHP Total	(1,136,662)	(984,187)	(579,064)	405,123	41.2%	(1,106,097)	30,565
Total Revenue	279,399,089	260,240,589	263,113,790	2,873,201	1.1%	282,767,042	3,367,953
Total Expenses	275,212,528	255,889,942	258,014,504	(2,124,562)	-0.8%	279,338,803	(4,126,275)
Total Net	4,186,561	4,350,647	5,099,286	748,639	17.2%	3,428,239	(758,322)

Regional CMH Revenue and Expenses

Regional Charts



July 2024	Lenawee	Livingston	Monroe	Washtenaw	Region 6
Medicaid Revenue	21,949,774	34,485,379	34,674,759	82,402,099	173,512,011
Healthy Michigan Revenue	2,114,847	2,056,426	2,383,584	5,129,380	11,684,237
CCBHC Revenue			6,835,490	10,718,221	17,553,711
Revenue Subtotal	24,064,621	36,541,805	43,893,833	98,249,700	202,749,959
Medicaid Expenses	(18,593,385)	(32,081,247)	(30,541,424)	(66,853,028)	(148,069,084)
Healthy Michigan Expenses	(2,158,486)	(3,149,752)	(1,981,797)	(6,043,793)	(13,333,828)
CCBHC Expenses			(9,812,696)	(19,350,846)	(29,163,542)
Expense Subtotal	(20,751,871)	(35,230,999)	(42,335,917)	(92,247,667)	(190,566,454)
Total Medicaid/HMP Surplus(Deficit)	3,312,750	1,310,806	1,557,916	6,002,033	12,183,505
Surplus Percent of Revenue	15.1%	3.8%	4.5%	7.3%	7.0%

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenue and Expenses Notes
Period Ending August 31, 2024

SUMMARY PAGE

1. The following chart compares the liquid assets of CMHPSM at the start of FY 2024 and at the end of the reporting period, August 31, 2024. Total interest and investment earning year to date are \$980,590.

Asset Type	Description	September 2023	August 2024
Cash	Operations	4,225,892	4,230,594
	Total Cash	4,225,892	4,230,594
Investments	CD		
	Money Market	12,549,074	4,267,324
	US Treasuries	20,465,890	10,550,642
	Total Investments	33,014,964	14,817,966
Total Liquid Assets		37,240,856	19,048,560

Medicaid Mental Health

1. Medicaid revenue and expenses are both within 1% of FY 2024 budget.
2. MDHHS has notified us that the payments for the September 2024 service month will be recouped and reissued with higher rates. Based on information received, we believe this will increase FY 2024 Medicaid revenue by about \$1.3M. We may also potentially receive a recoupment and revision to the September 2024 waiver payments.

Medicaid and Grant SUS

1. Substance Use revenue is about 9.9% over budget. This is mostly due to increased Healthy Michigan revenue and grant expenditures.
2. Substance Use expenses are 9.7% over budget. This is also due to increased Healthy Michigan and grant spending.
3. Compared to FY 2023, FY 2024 Service expenditures are up 3.5%. Grant expenditures are up 13.9%.

PIHP Administration

1. PIHP administrative revenue is 2.5% over budget.
2. PIHP expenses are 17.2% below budget due to open positions and other contractual expenses coming in below budget.

FY2018-2022 MDHHS-PIHP CONTRACT CLOSEOUT INFORMATION

	Compliance Audit	Revised FSR	MDHHS Settlement
FY 2018			
Carry Forward	-	-	-
Lapse	-	-	-
ISF Contribution	(7,065,667.00)	(11,272,446.00)	(6,854,153.00)
ISF Ending Balance	-	(4,286,744.00)	-
Due to CMHs	4,286,744.00	4,286,744.00	6,854,153.00
Due from State	7,517,412.00	7,517,412.00	7,172,414.00 *2

FY 2019			
Carry Forward	-	-	-
Lapse	-	-	-
ISF Contribution	-	(10,622,497.00)	-
ISF Ending Balance	-	(14,909,241.00)	-
Due to CMHs	11,730,507.00	11,730,507.00	10,362,345.00
Due from State	3,533,961.00	3,533,961.00	3,263,374.00 *3

FY 2020			
Carry Forward	-	-	-
Lapse	-	-	-
ISF Contribution	11,054,816.00	11,054,816.00	11,065,359.00
ISF Ending Balance	11,054,816.00	(3,854,425.00)	11,065,359.00
Due to CMHs	(6,925,505.60)	-	-
Due from State	-	-	-

In FY 21 we changed our reporting method to the state to reflect negative ISFs starting FY 2018

FY 2021			
Carry Forward	7,948,473.00	-	15,018,701.00
Lapse	-	-	7,497,592.00 *1
ISF Contribution	18,880,568.00	-	3,560,818.00
ISF Ending Balance	15,026,143.00	-	14,626,177.00
Due to CMHs	(11,652,503.52)	-	-
Due from State	-	-	-

FY 2022		
Carry Forward	14,993,512.00	15,693,347.00
Lapse	4,526,054.00	11,055,500.00 *4
ISF Contribution	675,044.00	675,044.00
ISF Ending Balance	15,701,187.00	15,301,221.00
Due to CMHs	(6,801,502.00)	
Due from State	-	

State Payment Activity Related to FY2018-22 Contract Closeout

8/29/2024	FY2021 Surplus Corridor (Owed to MDHHS)	(7,497,592.00) *1
Total 8/29/2024		\$ (7,497,592.00)
9/12/2024	FY2018 Risk Corridor (Owed to CMHPSM)	7,172,414.00 *2
	FY2019 Risk Corridor (Owed to CMHPSM)	3,263,374.00 *3
	FY2022 Surplus Corridor (Owed to MDHHS)	(11,055,500.00) *4
Total 9/12/2024		\$ (619,712.00)
Total State FY2018-22 Contract Closeout Activity		\$ (8,117,304.00)

FY 2022 ISF paid \$14,893,634 to 3 CMHs in October/November 2023 from the FY 2022 ISF.

We are in process with cost settling FY2018-2022 between the CMHPSM and CMHSPs. Approximately \$12.7M in cost settlement surplus from CMHSPs to CMHPSM for FY 2018-2022.

**Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending August 31, 2024**

	Budget R1 FY 2024	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
MEDICAID							
MEDICAID REVENUE							
Medicaid/Medicaid CCBHC	128,391,843	117,692,523	117,579,500	(113,022)	-0.1%	128,391,843	-
Medicaid Waivers	61,704,640	56,562,587	56,533,846	(28,741)	-0.1%	61,704,640	-
HMP/HMP CCBHC	14,272,296	13,082,938	13,070,954	(11,984)	-0.1%	14,272,296	-
Medicaid Autism	17,600,547	16,133,835	16,651,035	517,200	3.2%	17,600,547	-
Prior Year Carry Forward	3,849,666	3,849,666	4,957,371	1,107,705	28.8%	3,849,666	-
Prior Year Recovery	(345,001)	(345,001)	(345,001)	-	0.0%	(345,001)	-
Behavioral Health Home CCBHC	1,213,586	1,112,454	1,196,204	83,750	7.5%	1,213,586	-
	21,692,066	19,884,394	19,069,401	(814,993)	-4.1%	21,692,066	-
HRA Revenue	5,400,000	9,274,020	9,274,020	-	0.0%	5,400,000	-
Medicaid Revenue	253,779,643	237,247,415	237,987,330	739,915	0.3%	253,779,643	-
MEDICAID EXPENDITURES							
IPATax	2,481,014	1,645,879	1,645,879	(0)	0.0%	2,481,014	-
HRA Payments	5,400,000	9,274,020	9,274,020	-	0.0%	5,400,000	-
Lenawee CMH							
Medicaid (b) & 1115i	17,931,110	16,436,851	16,346,541	90,310	0.5%	17,931,110	-
Medicaid Waivers	7,197,756	6,597,943	6,640,493	(42,550)	-0.6%	7,197,756	-
Healthy Michigan Expense	2,537,816	2,326,331	2,326,331	(0)	0.0%	2,537,816	-
Autism Medicaid	1,096,819	1,005,417	1,088,440	(83,023)	-8.3%	1,096,819	-
Behavioral Health Homes	51,164	46,900	48,980	(2,080)	-4.4%	51,164	-
DHIP	-	-	45,007	(45,007)	-	60,009	60,009
Lenawee CMH Total	28,814,665	26,413,443	26,495,792	(82,349)	-0.3%	28,874,674	60,009
Livingston CMH							
Medicaid (b) & 1115i	26,133,028	23,955,276	23,538,817	416,459	1.7%	26,133,028	-
Medicaid Waivers	9,929,468	9,102,012	9,002,332	99,681	1.1%	9,929,468	-
Healthy Michigan Expense	2,467,711	2,262,068	2,262,068	0	0.0%	2,467,711	-
Autism Medicaid	5,309,239	4,866,802	5,268,679	(401,877)	-8.3%	5,309,239	-
Behavioral Health Homes	76,122	69,779	65,515	4,264	6.1%	76,122	-
DHIP	-	-	83,660	(83,660)	-	111,546	111,546
Livingston CMH Total	43,915,568	40,255,937	40,221,071	34,866	0.1%	44,027,114	111,546
Monroe CMH							
Medicaid	22,189,214	20,340,113	20,169,112	171,001	0.8%	22,189,214	-
Medicaid Waivers	11,799,227	10,815,958	10,349,549	466,409	4.3%	11,799,227	-
Healthy Michigan	2,860,301	2,621,943	2,621,943	(0)	0.0%	2,860,301	-
Autism Medicaid	2,066,470	1,894,264	2,050,683	(156,419)	-8.3%	2,066,470	-
CCBHC Supplemental	7,191,388	6,592,106	7,237,965	(645,859)	-9.8%	7,191,388	-
CCBHC Base Capitation	6,000,000	5,500,000	5,500,000	-	0.0%	6,000,000	-
Behavioral Health Homes	335,062	307,140	278,283	28,858	9.4%	335,062	-
DHIP	-	-	39,712	(39,712)	-	52,949	52,949
Monroe CMH Total	52,441,662	48,071,524	48,247,246	(175,722)	-0.4%	52,494,611	52,949
Washtenaw CMH							
Medicaid	49,969,192	45,805,093	45,214,024	591,069	1.3%	49,969,192	-
Medicaid Waivers	32,610,867	29,893,295	29,653,920	239,374	0.8%	32,610,867	-
Healthy Michigan Expense	6,155,256	5,642,318	5,642,318	-	0.0%	6,155,256	-
Autism Medicaid	7,423,397	6,804,781	7,366,686	(561,906)	-8.3%	7,423,397	-
CCBHC Supplemental	11,800,970	10,817,556	11,342,468	(524,912)	-4.9%	11,800,970	-
CCBHC Base Capitation	8,500,000	7,791,667	7,791,667	-	0.0%	8,500,000	-
Behavioral Health Homes	508,521	466,144	501,657	(35,513)	-7.6%	508,521	-
DHIP	-	-	14,296	(14,296)	-	19,062	19,062
Washtenaw CMH Total	116,968,203	107,220,853	107,527,036	(306,183)	-0.3%	116,987,265	19,062
Medicaid Expenditures	250,021,112	232,881,656	233,411,044	(529,389)	-0.2%	250,264,678	243,566
Medicaid Total	3,758,531	4,365,760	4,576,286	210,527	4.8%	3,514,965	(243,566)

**Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending August 31, 2024**

	Budget R1 FY 2024	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
SUD/GRANTS							
SUD/GRANTS REVENUE							
Healthy Michigan Plan SUD	8,667,532	7,945,238	7,986,909	41,672	0.5%	9,584,291	916,759
Medicaid SUD	4,172,534	3,824,823	3,701,703	(123,120)	-3.2%	4,442,043	269,509
PA2 - Reserve Investment	20,000	18,333	183,499	165,165			
PA2 - Tax Revenue (Est)	1,397,444	776,407	1,440,136	663,729	85.5%	1,397,444	-
PA2 - Use of Reserve (Est)	0	-	304,806	304,806	0.0%	0	-
Federal/State Grants	8,702,756	7,977,526	8,937,524	959,997	12.0%	10,725,029	2,022,273
Opioid Health Homes	610,000	559,167	632,373	73,206	11.6%	758,847	148,847
SUD/Grants REVENUE	23,570,266	21,101,494	23,186,950	2,085,456	9.9%	26,907,654	3,337,388
				0			
				0			
SUD/GRANTS EXPENDITURES							
SUD Administration							
Salaries & Fringes	1,227,918	1,086,235	872,806	(213,429)	19.6%	1,227,918	-
Indirect Cost Recovery	(427,500)	(391,875)	(176,489)	215,386	55.0%	(427,500)	-
SUD Administration	800,418	694,360	696,317	1,957	0.3%	800,418	-
Lenawee SUD Services	1,911,748	1,752,436	1,780,538	28,102	-1.6%	2,136,646	224,898
Livingston SUD Services	2,250,253	2,062,732	2,231,896	169,164	-8.2%	2,678,275	428,022
Monroe SUD Services	3,731,736	3,420,758	3,501,200	80,442	-2.4%	4,201,440	469,704
Washtenaw SUD Services	7,709,340	7,066,895	7,350,034	283,139	-4.0%	8,820,041	1,110,701
Opioid Health Homes	488,000	447,333	545,938	98,605	-22.0%	655,126	167,126
Veteran Navigation	205,383	188,268	189,848	1,580	-0.8%	227,818	22,435
COVID Grants	2,655,383	2,434,101	2,892,085	457,984	-18.8%	2,892,085	236,702
SOR	1,998,619	1,832,067	2,300,158	468,090	-25.5%	2,760,189	761,570
Gambling Prevention Grant	24,520	22,477	60,088	37,611	-167.3%	72,106	47,586
Tobacco/Other	90,880	83,307	272,867	189,560	-227.5%	327,440	236,560
Women's Specialty Services	139,294	127,686	263,917	136,231	-106.7%	316,701	177,407
		-					
SUD/Grants Expenditures	22,005,574	20,132,420	22,084,886	1,952,466	9.7%	25,888,283	3,882,709
SUD/Grants Total	1,564,692	969,074	1,102,064	132,990	-13.7%	1,019,371	(545,321)
PIHP							
PIHP REVENUE							
Incentives (Est)	1,890,000	1,732,500	1,749,765	17,265	1.0%	1,890,000	-
Local Match	159,180	159,180	159,180	-	0.0%	159,180	-
Other Income			30,565	30,565		30,565	30,565
PIHP Revenue	2,049,180	1,891,680	1,939,510	47,830	2.5%	2,079,745	30,565
PIHP EXPENDITURES							
PIHP Admin							
Local Match	159,180	159,180	159,180	-	0.0%	159,180	-
Salaries & Fringes	1,801,909	1,593,996	1,454,015	(139,982)	-8.8%	1,801,909	-
Contracts & Other	1,221,753	1,119,940	904,344	(215,596)	-19.3%	1,221,753	-
PIHP Admin	3,182,842	2,873,117	2,517,539	(355,578)	12.4%	3,182,842	-
Board Expense	3,000	2,750	1,035	(1,715)	-62.4%	3,000	-
PIHP Expenditures	3,185,842	2,875,867	2,518,574	(357,293)	12.4%	3,185,842	-
PIHP Total	(1,136,662)	(984,187)	(579,064)	405,123	-41.2%	(1,106,097)	30,565
Organization Total	4,186,561	4,350,647	5,099,286	748,639	17.2%	3,428,239	(758,322)
Totals							
Revenue	279,399,089	260,240,589	263,113,790	2,873,201	-1.1%	282,767,042	3,367,953
Expenses	275,212,528	255,889,942	258,014,504	(2,124,562)	0.8%	279,338,803	4,126,275
Net	4,186,561	4,350,647	5,099,286	748,639	17.2%	3,428,239	(758,322)



Regional Board Action Request – FY2024 Q3 & Q4 Provider Stabilization Funding

Board Meeting Date: October 9, 2024

Action Requested: Allocate funding to the CMHSPs to assist the regional provider network in delivering essential face-to-face services. A 5% rate adjuster funding amount was calculated based upon projected actual services delivered during FY2024 Q1 and Q2 (April 1, 2024 – September 30, 2024). The projected revenue will be allocated to the CMHSPs to be passed through to the regional provider network for FY2024. Service provider rate adjuster payments will be made by the CMHPSM and our partner CMHSPs based upon actual services delivered throughout FY2024 and thus may differ from initial projections.

FY2024 Q3&Q4	Medicaid	HMP	Total
Lenawee MH/IDD & SUD Services	\$294,029	\$17,826	\$311,855
Livingston MH/IDD & SUD Services	\$493,343	\$18,496	\$511,839
Monroe MH/IDD Services	\$567,882	\$5,088	\$572,970
Washtenaw MH/IDD Services	\$1,216,031	\$18,332	\$1,234,363
Monroe SUD Services (CMHPSM)	\$8,178	\$26,482	\$34,660
Washtenaw SUD Services (CMHPSM)	\$20,868	\$66,655	\$87,523
Total Funding for Region	\$2,600,331	\$152,879	\$2,753,210

Background: Rate adjuster eligible services are unlicensed community living supports, overnight health and safety, licensed community living supports and personal care services, SUD residential, skill building, and crisis residential. These funds cover rate adjuster payments based upon actual services delivered between April 1, 2024 and September 30, 2024. This funding will be directed to providers to cover additional expenses related to delivering services during this period, including direct care worker overtime, retention, and recruitment costs.

Recommend: Approval



Regional Board Action Request – 10-Year Service Proclamation

Board Meeting Date: October 9, 2024

Action Requested: Issuing the formal proclamation acknowledging the ten years of service by Jane Goerge to the PIHP region as a CMHPSM employee.

Background: Jane Goerge is our Substance Use Prevention expert. She has been in the field, doing this work long before CMHPSM existed. She has been with CMHPSM for 10 years now, bringing her prevention and evaluation expertise with her. Jane has been instrumental in the development of tools and providing technical assistance to support our community partners in providing the best, evidence based, community driven prevention programming to everyone from youth to older adults in our region. Jane is also a positive and supportive team member, always helping others on our team understand prevention and supporting all the work we do. She has even been recognized as Preventionist of the Year by MDHHS. We are so lucky to have Jane on our Substance Use Services Team and at CMHPSM for the last 10 years, and for a total of 24 years within our region.

Recommend: Issue the proclamation as attached.



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Jane Goerge as of October 1, 2024 has been employed with the CMHPSM for ten years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as the Prevention Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Jane Goerge for her ten years of service to the region, today October 9, 2024.



Regional Board Action Request

Board Meeting Date: October 9, 2024

Action Requested: Issuing the formal proclamation acknowledging the 10 years of service by Teresa Sharp to the PIHP region as a CMHPSM employee.

Background: Teresa Sharp has been a valued employee of the CMHPSM. We are very thankful for her 10 years of service at the CMHPSM and the knowledge she has brought to our region through almost 40 years of CMH service in our region. Over the course of Teresa’s employment, she has been a true asset to the CMHPSM and to the region. She has provided consistent and reliable service while maintaining alignment with our mission, vision, and values.

Teresa has been responsible for handling the submissions of our encounter, quality, and demographic data to MDHHS throughout her employment. In this work, she has been a collaborative partner with our regional CMHSPs. Teresa’s philosophy is that our CMH partners are her customers. In those relationships she has been found to consistently provide excellent customer service, collaboration, and support, while ensuring the integrity and timeliness of our data requirements.

Teresa has also been responsible for coordinating and facilitating our Care Coordination efforts between the Michigan Health Plans and our CMHSPs. In this work, she is responsible for identifying at-risk consumers who would benefit from care coordination practices across the behavioral health and physical health systems. From the beginning of this program, Teresa has spearheaded the coordination and facilitation of these important meetings, while ensuring that collaborative care plans were created and updated across teams.

Teresa’s knowledge and commitment to service have greatly benefited the region for the last 40 years, including the last 10 years as a CMHPSM employee. Our organization would like to thank Teresa and express our sincere gratitude for the work she does for us, our CMHSPs, and especially the impact she has made to support of individuals served.

Recommend: Issue the proclamation as attached.



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Teresa Sharp as of November 1, 2024 will have been employed with the CMHPSM for ten years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as the Data Reporting Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Teresa Sharp for her ten years of service to the region, today October 9, 2024.



Regional Board Action Request – 5-Year Service Proclamation

Board Meeting Date: October 9, 2024

Action Requested: Passing the formal proclamation acknowledging the five years of service by Alyssa Tumolo to the PIHP region as a CMHPSM employee.

Background: Alyssa Tumolo came to CMHPSM 5 years ago and dove right into both State Opioid Response (SOR) programming and Gambling Disorder Prevention Programming. Coming to us with a prevention background, she has become incredibly knowledgeable about the entire spectrum of substance use from prevention to harm reduction to treatment and recovery. Alyssa works very closely with our funded partners to ensure they are aware of their resources and requirements, so they are able to best serve the people in our region who need us the most. Alyssa is a dedicated team player, always striving to improve our team's work and helps support program improvement across our team's initiatives, consistently going above and beyond. Alyssa is an absolute asset to the Substance Use Services Team and to CMHPSM.

Recommend: Approval for the CMHPSM Board Chair to sign the proclamation as attached.



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Alyssa Tumolo as of September 18, 2024 has been employed with the CMHPSM for five years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as a Grants Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Alyssa Tumolo for her five years of service to the region, today October 9, 2024.



Regional Board Action Request – Contracts

Board Meeting Date: October 10, 2024

Action(s) Requested: Approval for the CEO to execute the contracts/amendments listed below.

Organization - Background	Term	Funding Level	Funding Source	Agreement Type
Lenawee CMHA Jail Based MAT/MOUD: Contract was approved at September 11, 2024 Regional Board meeting. Request to change budget allocation.	10/1/2024 – 9/30/2025	From previous FY20205 funding of \$74,800.00 to Not to exceed \$70,409.00	SOR 4	Contract Revision
Lenawee CMHA Drug Court Peer Recovery Coach: Contract was approved at September 11, 2024 Regional Board meeting. Request to change budget allocation.	10/1/2024 – 9/30/2025	From previous FY20205 funding of \$29,068.00 to Not to exceed \$33,459.00	ARPA	Contract Revision
Therapeutics LLC – Jail Based MAT/MOUD: Short-term fiduciary contract for provider to work with the Washtenaw County Jail as WCCMH transitions to a new provider. The CMHPSM was not able to fund this project in FY2025 per the CMHPSM procurement process results.	10/1/2024 - 11/30/2024	Not to exceed \$50,000.00	Fiduciary - WCCMH Millage	New Contract
Milliman, Inc. – Milwaukee – Internal Service fund risk corridor actuarial assessment to determine FY2025 risk management strategy options.	10/1/2024 – 12/1/2024	Not to exceed \$30,000.00	Administrative	New Contract

Recommend: Approval

FY2024-26 CMHPSM Strategic Plan Metrics Report

The CMHPSM will report to the CMHPSM Board on a semi-annual basis on strategic plan metrics and milestones. Metrics will be set on an annual basis for each fiscal year covered by the strategic plan.

Strategic Plan Pillar A: Service Quality & Access

FY2024 Strategic Plan Goal Areas(s)	FY2024 Metric	Status Update Report #2 9/30/2024:
Regional Training Program	#A1: Increase the utilization of the CMHPSM training platform during FY2024.	COMPLETED , in FY2023, 6,341 active users enrolled in 60,399 individual training courses in Learnworlds. In FY2024, we had 6,533 active users enrolled in 59,668 individual training courses.
	#A2: Increase the number of trainings approved for reciprocity in FY2024.	COMPLETED , the CMHPSM received statewide reciprocity approval for basic medications administration training in FY2024 to bring us to four approved courses, up from three in FY2023.
MMBPIS Access Indicator Compliance	#A3: Service access within the region will meet Michigan Mission Based Performance Indicator System (MMBPIS) standards in FY2024, specifically MMBPIS indicators #1,2 and 3. (Aligned with CEO performance goal.)	IN PROGRESS , indicator outcomes for FY2023 were met (reference FY2023 QAPIP Evaluation) document, FY2024 status will not be available until FY2025. Indicator 1. 95% Goal Met, Adult: 99.38%, Child: 99.47 Indicator 2a. Baseline Year in 2023 Indicator 2b. Baseline Year in 2023 Indicator 3b. Baseline Year in 2023
SUD Strategic Plan Alignment	#A4: The CMHPSM will align resources to achieve service-related outcomes within the CMHPSM FY2024-26 Substance Use Services strategic plan during FY2024.	COMPLETED , the Oversight Policy Board reviews the Substance Use Services strategic plan and reports to the CMHPSM Regional Board of Directors. The CMHPSM has sufficiently staffed and budgeted the Substance Use Services team to implement the strategic plan during FY2024. The Substance Use Services team continues to manage multiple funding streams and expand our service array. A competitive procurement process was completed in FY2024 to allocate available Substance Use Services for FY2025. The Oversight Policy Board recommendations were approved with the FY2025 budget in September by the CMHPSM Regional Board.

Strategic Plan Pillar B: Strategic Communications

FY2024 Strategic Plan Goal Areas(s)	FY2024 Metric	Status Update Report #2 9/30/2024:
Community Mental Health Partnership of Southeast Michigan Re-Branding	#B1: Identify and register a new Doing Business As (DBA) organizational name, internet domains for the CMHPSM rebrand with regional stakeholder input during FY2024.	NOT COMPLETED , not yet in progress and recommend moving metric to FY2025.
	#B2: Develop marketing materials, logos, website themes and all other resources needed to rebrand the CMHPSM by the end of FY2024.	NOT COMPLETED , not yet in progress and recommend moving metric to FY2025.
Mission, Vision, and Values Refresh	#B3: Refresh the mission, vision, and values for the Region 6 PIHP by the end of FY2024. Input will be obtained of consumers / individuals served, PIHP and CMHSP staff, Regional and Oversight Policy Board members and any other relevant stakeholders.	NOT COMPLETED , in progress feedback from staff obtained in FY2024 and recommend moving metric to FY2025.
Acknowledge Ten (10) Year Anniversary of the CMHPSM as PIHP in Region Six	#B4: Communicate the history and evolution of the organization over the past decade in preparation of a rebrand during FY2024.	NOT COMPLETED , not yet in progress and recommend moving metric to FY2025.
	#B5: The CMHPSM’s first contract with MDHHS began on January 1, 2014. Our first direct employee was hired on October 1, 2014. We will celebrate 10-year staff anniversaries for all applicable employees during FY2024.	COMPLETED , we will begin planning ten-year staff anniversary activities or benefits prior to any employees reaching that mark. The first directly hired CMHPSM employees started employment on October 1, 2014. We will celebrate ten years of service with both Board acknowledgement and an employee award.

Strategic Plan Pillar C: Contractual Compliance

FY2024 Strategic Plan Goal Areas(s)	FY2024 Metric	Status Update Report #2 9/30/2024:
MDHHS Reporting Timeliness and Accuracy	#C1: 100% of contractually required finance and non-finance reports as designated in Schedule E of the MDHHS-PIHP contract will be submitted by applicable due dates during FY2024. (Aligned with CEO performance goal)	COMPLETED , the CMHPSM submitted 100% of all contractually required reports and ad hoc reports within the timeframes determined by MDHHS or within an extension provided by MDHHS. The CMHPSM utilizes Microsoft Planner to assist in assigning, coordinating, and monitoring submission of such reporting requirements. As of this report, during FY2024, we met PIHP reporting requirements with 28 FY2023 reports and 62 FY2024 reports.
MDHHS Audit Scores	#C2: The PIHP will maintain compliance in all MDHHS audits during FY2024. The PIHP region is audited directly by MDHHS on multiple programs and must maintain performance either through initial reviews or corrective action completion. Audits include: Health Services Advisory Group (HSAG) external quality reviews, Waiver/1915i review, and multiple substance use service reviews.	COMPLETED , our region has completed multiple audits and corrective action plans related to MDHHS audit requirements during FY2024. The CMHPSM works with our CMHSP partners to make updates to policy, procedures, electronic health record modules and documents in compliance with corrective action plans or recommendations.
Performance Bonus and Contract Withhold	#C3: The PIHP region will earn 100% of PIHP only performance incentive bonus pool (PBIP) payments available during FY2024 and 85-100% of PIHP / Medicaid Health Plan joint performance bonus incentive payments (PBIP) available during FY2024. (Aligned with CEO performance goal)	IN PROGRESS , this measure was not met for FY2023 PBIP awarded in March 2024, the CMHPSM earned 100% of PIHP only but only 82% of PIHP / MHP joint performance bonus funding missing the 85% target. FY2024 PBIP award information will not be available until March 2025. The CMHPSM Board approved a revision to this measure for the CEO performance goal to reflect 100% participation in joint performance activities from the CMHPSM and CMHSP partners.

Strategic Plan Pillar D: Financial Stability

FY2024 Strategic Plan Goal Areas(s)	FY2024 Metric	Status Update Report #2 9/30/2024:
Budget to Actual Accuracy (Revenue, PIHP Expense)	#D1: Project regional revenue within 3% of the actual FY2024 year-end revenue.	COMPLETED , as of this report we are projected to end FY2024 with revenue 1-2% above the revised budget. The FY2024 budget was revised once and FY2024 capitation payment rates have been revised twice, once in June and once in September. We are anticipating additional FY2024 payment activity related to the September rate adjustment.
	#D2: Maintain PIHP administrative expenses within FY2024 budget.	COMPLETED , as of this report we project to be 17% under the CMHPSM administrative budget for FY2024.
Regional ISF Stability	#D3: Maintain a fully funded internal service fund throughout FY2024.	COMPLETED , we are anticipating that we will be able to maintain a fully funded ISF throughout FY2024 as of current projections. FY2024 will not be completely closed until mid-FY2025.
FY2018-19 Deficit Repayment	#D4: Resolve the FY2018 and FY2019 deficit issue by 12/31/2023. (Aligned with CEO performance goal)	COMPLETED , deadline of 12/31/2023 not met, but we have now officially completed contract closeout for FY2018-FY2022 which completes the settlement process for the FY2018 and FY2019 deficits. MDHHS has fully repaid their risk corridor payments owed to the CMHPSM for both FY2018 and FY2019.
Financial Software Implementation	#D5: Install and integrate new regional financial software with regional electronic health record during FY2024.	NOT COMPLETED , Monroe, CMHPSM and Lenawee are fully installed, Livingston and Washtenaw are scheduled to be completed in FY2025.

**Summary
FY2024 Report: #2
9/30/2024**

Summary: The following table indicates whether the current metric for the reporting period was either completed and metric was (Fully Met, Partially Met, or Not Met) or the metric is still in process. Each overall strategic plan goal has one or more metrics assigned to it for each fiscal year covered in the strategic plan.

Summary

FY2024 Metric	Metrics Report #1: 3/31/2024	Metrics Report #2: 9/30/2024
#A1	In Progress	COMPLETED
#A2	In Progress	COMPLETED
#A3	In Progress	COMPLETED
#A4	In Progress	IN PROGRESS, FY2024 QAPIP STATUS REPORT AVAILABLE DECEMBER 2024
#B1	In Progress	NOT COMPLETED, recommend extension of metric into FY2025.
#B2	In Progress	NOT COMPLETED, recommend extension of metric into FY2025.
#B3	In Progress	NOT COMPLETED, recommend extension of metric into FY2025.
#B4	In Progress	NOT COMPLETED, recommend extension of metric into FY2025.
#B5	In Progress	COMPLETED
#C1	In Progress	COMPLETED
#C2	In Progress	COMPLETED
#C3	In Progress	IN PROGRESS, FY2024 REPORT AVAILABLE MARCH 2024
#D1	In Progress	COMPLETED
#D2	In Progress	COMPLETED
#D3	In Progress	IN PROGRESS projects as COMPLETED, FY2024 will not be completely closed until February 2025.
#D4	Original Timeline Not Met, In Progress.	COMPLETED, did not meet 12/31/2023 deadline.
#D5	In Progress	NOT COMPLETED, recommend extension of metric into FY2025.



CEO Report

Community Mental Health Partnership of Southeast Michigan

Submitted to the CMHPSM Board of Directors
October 3, 2024 for October 9, 2024 Meeting

CMHPSM Update

- We submitted our FY2022 financial status report to MDHHS with the changes approved at the August 2024 Regional Board meeting. We have confirmed that we have completed all contract closeout activities related to FY2018-FY2022. We will work with the CMHSPs to complete contract settlement processes for FY2018-FY2022 in the coming months.
- We partially executed the FY2025 MDHHS-PIHP contract with the edits provided at our September 2024 meeting. A verbal update will be provided at the October Board meeting.
- The CMHPSM held an all-staff meeting on September 9, 2024 and September 23, 2024. We are scheduled to meet on October 28, 2024.
- The CMHPSM leadership team continues to meet on a weekly basis on Tuesday mornings. We have expanded the first meeting of each month to include the three additional staff that supervise staff at the CMHPSM. These leadership/manager meetings will allow the CMHPSM to ensure standardization of human resource efforts related to the supervision of CMHPSM staff.

CMHPSM Staffing Update

- The CMHPSM currently has three open posted positions. We are actively recruiting and interviewing for the SUD Treatment Care Navigator, an Operations Assistant, and a Program Coordinator.
- More information and links to job descriptions and application information can be found here: <https://www.cmhpsm.org/interested-in-employment>

Regional Update

- Our regional committees continue to meet using remote meeting technology and expect we will continue to do so until that option is no longer feasible.
- The Regional Operations Committee continues to schedule to meet on a weekly basis.

Statewide Update

- The monthly PIHP statewide CEO meeting was held on October 1, 2024. We will meet as a group next on November 5, 2024.
- The monthly PIHP CEO/MDHHS behavioral health leadership staff meeting was held on September 5, 2024. Our October 3, 2024 was cancelled by MDHHS on October 2, 2024. We are scheduled to meet next with MDHHS on November 7, 2024. I provide a summary of those meetings to our regional CMHSP directors at our Regional Operations Committee meetings.
 - The PIHPs received notice that a special meeting related to the Conflict Free Access and Planning proposal requirements will be held on November 1, 2024.

Legislative Updates

- No updates.

Future Updates

- We are planning to cover the following items at our upcoming CMHPSM Regional Board of Directors meetings:

No scheduled November meeting.

December 2024

- FY2025 QAPIP Plan

Respectfully Submitted,



James Colaianne, MPA

Oversight Policy Board Minutes
September 26, 2024
Patrick Barrie Conference Room
3005 Boardwalk Drive, Suite 200
Ann Arbor, MI 48108

Members Present: Mark Cochran, Jamie Dean, Amy Fullerton, Annette Gontarski, Molly Welch Marahar, Dave Oblak, David Stimpson, Monique Uzelac, Tom Waldecker

Members Absent: Ricky Jefferson, Matthew Literski, Dave O'Dell, Frank Sample, Ralph Tillotson

Guests: Jonathan Laye

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Matt Berg, Michelle Sucharski, CJ Witherow, Danielle Brunk, Joelen Kersten, Jane Goerge, Jackie Bradley (Lenawee)

Board Chair A. Gontarski called the meeting to order at 9:32 a.m.

1. Introductions
2. Approval of the Agenda
Motion by D. Stimpson, supported by M. Welch Marahar, to approve the agenda
Motion passed
3. Approval of the August 22, 2024 Oversight Policy Board minutes
Motion by J. Dean, supported by M. Welch Marahar, to approve the August 22, 2024 OPB minutes
Motion passed

Audience Participation
None

1. Old Business
 - a. Finance Report through July
M. Berg presented.
2. New Business
 - a. FY25 Officer Elections for October
Chair
Motion by D. Stimpson, supported by M. Welch Marahar, to elect A. Gontarski for the OPB Chair position for FY25

Motion by A. Gontarski, supported by D. Stimpson, to elect M. Cochran for the OPB Chair position for FY25

Motion by T. Waldecker, supported by M. Cochran, to close the nominations for OPB Chair
Motion passed

Roll Call Vote for OPB Chair

For M. Cochran: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

For A. Gontarski:

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

Motion to elect M. Cochran for the OPB Chair position for FY25 passed

Vice-Chair

Motion by M. Cochran, supported by D. Stimpson, to elect A. Gontarski for the OPB Vice-Chair position

Motion passed

Roll Call Vote for OPB Vice-Chair

For A. Gontarski: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

Secretary

- M. Welch Marahar has served as the OPB Secretary for 3 terms. Per the OPB Bylaws, a new Secretary must be appointed.

Motion by A. Fullerton, supported by A. Gontarski, to elect D. Stimpson for the OPB Secretary position

Motion passed

Roll Call Vote for OPB Secretary

For D. Stimpson: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

b. FY25 OPB Meeting Schedule

Motion by M. Welch Marahar, supported by M. Uzelac, to approve the FY2025 OPB meeting schedule, including the December 12, 2024 meeting date

Motion passed

c. FY25 OPB Member Roster

- M. Welch Marahar would like to revisit the bylaws regarding attendance and how to address any member attendance concerns.

d. Updated Policies

- i. Welcoming Policy
- ii. SUS Media Campaign Policy
- iii. Women's Specialty Services
- iv. Individual Treatment Planning

v. SUD Sentinel Event Policy

Motion by M. Welch Marahar, supported by M. Cochran, to approve the 5 updated policies listed above as presented

Motion passed

e. New Fee For Service

- The change to fee-for-service will be for recovery support services and case management services for contracted SUD providers previously receiving staffing grants for these services
- Opioid Health Homes are changing to SUD Health Homes, and will now be open to those with alcohol, opioid and stimulant use disorders.

3. Report from Regional Board

- At the September Regional Board meeting, the board approved FY25 budget, including a cost of living increase for staff. The board also approved the employee handbook and appointed its slate of officers for FY25. In addition, the board received an update on the FY18/19 deficit.

4. SUS Director Updates

a. CEO Update

- See the Report from Regional Board section.

b. Staffing Update

- 2 positions open: Grants/Program Coordinator, SUD Care Navigator.

5. Adjournment (**Board Action**)

Motion by M. Welch Marahar, supported by M. Cochran, to adjourn the meeting

Motion passed

- The meeting was adjourned at 10:24 am.

***Next meeting: October 24, 2024**

Location: 3005 Boardwalk, Suite 200; Patrick Barrie Room