

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
June 12, 2024**

**Members Present for In-Person Quorum:** Judy Ackley, Patrick Bridge, Rebecca Curley, Bob King, Molly Welch Marahar, Rebecca Pasko, Mary Pizzimenti, Alfreda Rooks, Mary Serio, Holly Terrill

**Members Not Present For In-Person Quorum:** LaMar Frederick, Annie Somerville, Ralph Tillotson

**Staff Present:** Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Connie Conklin, Stacy Pijanowski, Lisa Graham, Trish Cortes, Liz Stankov, CJ Witherow, Danielle Brunk, Joelen Kersten, Taylor Gerdeman

**Guests Present:**

- I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair Bob King.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by R. Curley, supported by M. Welch Marahar, to approve the agenda  
Motion carried**
- IV. Consideration to Approve the Minutes of the April 10, 2024 Meeting and Waive the Reading Thereof  
**Motion by A. Rooks, supported by M. Welch Marahar, to approve the minutes of the 04/10/2024 meeting and waive the reading thereof  
Motion carried**
- V. Audience Participation  
None
- VI. Old Business
  - a. Board Information: Finance Report through April 30, 2024
    - M. Berg presented.
  - b. Board Information: CEO Performance Goals
    - J. Colaianne shared draft performance goals.
    - The Board shared feedback and requested that revised goals include engaging 100% of the health plans related to care coordination and implementing 100% of the strategic plan goals during FY2024-5.  
**Motion by M. Welch Marahar, supported by M. Serio, to approve the proposed CEO performance goals with the requested revisions  
Motion carried**
  - c. Board Information: Monroe FY2023 Financial Update
    - Staff have identified 3 primary areas that contributed to the FY23 deficit:

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

1. Claims processing (some inefficiencies and problems related to timeliness and identified
  2. The process for authorizing high-cost services
  3. Methodology to forecast expenses.
- L. Graham has suspended all purchases that aren't service-related or essential.
  - L. Graham is now reviewing and approving any out-of-county placements.
  - The Board requested a written report that explains the FY23 deficit within 30 days. The report should include:
    - How much of the deficit was due to the 3 primary areas listed above.
    - A written plan for avoiding this in the future.
    - An explanation for it took so long for Monroe staff to identify the deficit.
  - L. Graham acknowledged Monroe's lowered projected surplus for FY24. She is confident the Medicaid surplus will be sustained throughout the fiscal year.

VII. New Business

a. Board Action: Conflict Free Access and Planning Resolution

**Motion by M. Serio, supported by A. Rooks, to authorize the Officers of the CMHPSM Board of Directors to sign the attached resolution and for CMHPSM staff to submit the resolution to MDHHS and other relevant stakeholders – to include all CMHPSM Regional Board members' signatures**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, R. Pasko, M. Pizzimenti, A. Rooks, M. Serio, H. Terrill

No:

Abstain: M. Welch Marahar

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

- J. Colaianne will send the resolution electronically to all non-abstaining board members for signature.

b. Board Action: 3005 Boardwalk Office Space Lease Option Renewal

**Motion by M. Welch Marahar, supported by M. Pizzimenti, to approve the CMHPSM CEO to initiate a letter exercising the CMHPSM option to renew our lease at 3005 Boardwalk for five years at 3% annual increases**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, A. Rooks, M. Serio, H. Terrill

No:

Abstain:

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

c. Board Action: Quality Manager Position Reclassification

**Motion by M. Welch Marahar, supported by J. Ackley, to approve the re-classification of position #127 Operations Specialist (Tier B) to #127 Quality Manager (Tier C) effective July 8, 2024**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, A. Rooks, M. Serio, H. Terrill

No:

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Abstain:

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

- d. Board Action: Business Expense Reimbursement Board Governance Policy

**Motion by R. Pasko, supported by R. Curley, to approve the Business Expense Reimbursement Board Governance Policy**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, A. Rooks, M. Serio, H. Terrill

No:

Abstain:

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

- The policy applies to non-CMH Regional Board and OPB members as well as staff.

- e. Board Action: FY2024 Q1&Q2 QAPIP Status Report

**Motion by J. Ackley, supported by M. Welch Marahar, to approve the Quality Assessment and Performance Improvement Program (QAPIP) Status Report for Q1 and Q2 of FY2024**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, A. Rooks, M. Serio, H. Terrill

No:

Abstain:

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

- f. Board Action: 5-Year Proclamation Michelle Sucharski

**Motion by M. Welch Marahar, supported by R. Pasko, to approve the CMHPSM Board Chair to sign the formal proclamation acknowledging the five years of service by Michelle Sucharski to the PIHP region as a CMHPSM employee – to include all CMHPSM Regional Board members’ signatures**

**Motion carried**

- J. Colaianne will send the resolution electronically to all board members for signature.

- g. Board Action: Internal Service Fund Resolution

**Motion by M. Welch Marahar, supported by Serio, to approve for the Officers of the CMHPSM Board of Directors to sign the attached resolution and for CMHPSM staff to submit the resolution to MDHHS and other relevant stakeholders – to include all CMHPSM Regional Board members’ signatures and M. Welch Marahar’s abstention**

**Motion carried**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, B. King, R. Pasko, M. Pizzimenti, M. Serio, H. Terrill

No:

Abstain: M. Welch Marahar, A. Rooks

Not present for in-person vote: L. Frederick, A. Somerville, R. Tillotson

- J. Colaianne will send the resolution electronically to all non-abstaining board members for signature.

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VIII. Reports to the CMHPSM Board


- a. Board Information: Substance Use Services Department Update
  - N. Adelman presented.
- b. Board Information: SUD Oversight Policy Board (OPB)
  - The OPB minutes are included in the meeting packet for the Regional Board's review.
- c. Board Information: CEO Report to the Board
  - Mattie McIntire joined the organization as the new Financial Accountant and Analyst on June 3, 2024.
  - Hospital rate adjuster (HRA) payments have been more than doubled by the state, from \$308 to \$622.
  - The state has announced that the World Health Organization Disability Assessment Schedule (WHODAS) as the assessment/screening tool to replace the Support Intensity Scale (SIS-A).
  - N. Adelman recently presented at the state health policy subcommittee.
  - Upcoming board meetings:
    - August – budget preview, financial risk reserve policy.
    - September – budget approval, quorum is needed.

IX. Adjournment

**Motion by H. Terrill, supported by A. Rooks, to adjourn the meeting**

**Motion carried**

- The meeting was adjourned at 7:45 p.m.



Rebecca Pasko, CMHPSM Board Secretary

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